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Library Trustees Minutes 05-09-2006

Robbins Library Board of Trustees
May 9, 2006

Call to Order

The meeting was called to order at 7:15 PM. Attending were trustees David Castiglioni, Patricia Deal, Katharine Fennelly, Barbara Muldoon, Frank Murphy, Joyce Radochia and Susan Ruderman. Also attending were library director Maryellen Loud and assistant director Cynthia Diminture.

Approval of Minutes

The minutes of the April 12th meeting were approved as written on a motion by Ms. Deal; seconded by Mr. Murphy.

Communications

Brett Campbell, who had planned to attend tonight's meeting, has decided to postpone his offer to coordinate an art display at Fox Branch because he is embarking on a new business opportunity.

Author Program

Ms. Deal thanked the office staff for completing the mailing of the flyers for the upcoming author program with Anita Diamant. Ms. Loud apprised the group of the other PR efforts for this event (library web site, Arlington Advocate, Boston Globe and Arlington list). Trustees discussed arrangements for the evening, including food, drinks, flowers and paper goods. Ms. Loud told the Board that she has arranged an Arlington author program for Wednesday, June 28th. Suzanne Gordon, Oakes Plympton and Christopher Castellani have already agreed to speak. Regarding an author program in conjunction with the Community Read, Ms. Loud has approached both Paul Farmer and Tracy Kidder, the subject and author of the book "Mountains Upon Mountains". She is discussing scheduling possibilities with their agents.

Margaret Spengler Lecture Series

Ms. Radochia reported that she met with Elaine Shea and they are considering speakers for the inaugural event in the series. They discussed the possibility of an invitation-only kick-off party with admirers of Ms. Spengler. Volunteers will be sought and funding sources finalized. Speaker availability will determine the date of the first program. Ms. Radochia will report more fully at the June meeting.

Fundraising

Ms. Ruderman has been giving more thought to the fall business solicitation. She is seeking people from the trustees' nominations of business leaders to serve on a committee to act on the library's behalf. Ms. Ruderman is hoping to convene a meeting at the end of the summer. Ms. Loud reported that the library applied for two LSTA grants from the MA Board of Library Commissioners. If allocations do not allow funding of both grant proposals, Ms. Loud asked the

Board to identify an alternative funding source for the “Discovery Kits” grant.

Trust Fund Policy Update

Ms. Muldoon sent the proposal from Kirkpatrick and Lockhart to John Maher. He will meet with John Bilafer regarding the possibility of hiring outside legal counsel for the trust fund project.

FY07 Budget Update

The library budget passed Town Meeting last evening. The only question asked was about the ability of this budget to meet State Aid certification requirements.

Director’s Report

The trustees reviewed the written report of the director. Questions were asked about Fox Branch personnel changes, Reading Room rentals, retention of the LP collection and exam proctoring.

Appointment of Nominating Committee

Ms. Deal and Ms. Muldoon agreed to serve as the nominating committee to present a slate of officers at the next meeting.

Adjournment

The meeting was adjourned at 8:40 PM on a motion by Ms. Radochia; seconded by Mr. Murphy. The next meeting will be held on Tuesday, June 13th at 7:15 PM.

Respectfully submitted,

Cynthia Diminture